

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

MINUTES OF THE REMOTE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 14 April 2021 AT 6:30PM

Councillors present:	Clough, Goode, Miah, Owen, Taylor, Williams and Winnard
Councillors in attendance not a member of this committee:	None
In attendance:	Ruth Batterley, Town Clerk, Tracy Predeth, Locum Clerk
Members of the public:	None

2021/145 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

There were no apologies received.

2021/146 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

There were no interests received.

2021/147 To confirm as a correct record the minutes of the ordinary Finance and General Purposes Committee meeting held on 10th February.

Resolved to confirm the minutes of the meeting of the Finance and General Purposes Committee held on 10th March 2021.

2021/148 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

No Public present.

2021/149 Insurance Renewal

Members considered the Insurance renewal for the Council and RESOLVED to proceed with Came & Co, who recommend Pen Underwriting Ltd.

The Clerk was asked to change the name of the Clerk and also confirm details regarding the flat roof.

2021/150 Floral Display Contract

Members considered the recommendations from the Clerk and Cllr Williams regarding the Floral Display contract and agreed to accept the changes and make recommendations to Council to proceed with the renewal of the contract.

2021/151 Good Councillor Guide to Cyber Security

Members noted the Good Guidance Guide to Cyber Security. It was agreed that Cllr Williams will go through the document and provide a paper on good practice for the Council.

2021/152 Bank reconciliations

- a) **To consider the signed bank reconciliations and statements for February**

Resolved to approve the signed bank reconciliations and statements for March 2021. Copies of bank balances were circulated to Members.

2021/1153 To review risk, identifying any new or unacceptable levels of risk to the Town Council

It was noted that there is an intermittent problem with one of the alarms at the Hub. Cllr Williams agreed to meet with the contractor.

2021/154 To resolve that members of the press and public be excluded from items 2021/143 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

Resolved that the press and the public be excluded for discussion of a confidential allotment matter.

2021/155 Allotment issue

- a) **To consider information received about a confidential allotment matter**
- b) **To consider next steps**

Resolved that the access agreement is signed and that this matter will be kept on the agenda for next month.

2021/156 Next Meeting of the Finance and General Purposes Committee

To note the date for the next Finance and General Purposes Committee meeting is scheduled for Wednesday 12 May 2021

The meeting closed at 19.40.

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Chairman

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Date